**RES Tech Team Meeting Minutes**

**May 12, 2011**

Present: Lane Richardson, Tim Moynahan, Judy Prince, Liz Barrett, Maggie Hanna, Jacquie DeFreze, and Aimee Caruso.

1. What help directions do we want in the RES Staff Share folder?

How to add a printer

How to make a folder on Bigchief

How to get the password for Enchanted Leaning

How to take pictures, compress them and create a PowerPoint Presentation for the foyer TV

How to use Homeworknow

How to troubleshoot classroom printer problems

How to switch between IT and Maintenance Direct on Schooldude

1. There was a brief discussion on the use of a Tech Integrator here at RES.

Lane stated that there is the possibility of a tech integrator position for one year to be funded by a grant and wondered if RES would want this person’s help for the classroom teachers. The response was very positive and this position would help the teachers plan more integration of technology in their classrooms as well as to help further develop the eportfolios.

1. There was also a discussion about the teachers having access to the student folders for their grade level in order to save student work to their e portfolios. This led to a conversation about using Google Apps school-wide which will be discussed further at the next meeting.

Next meeting is scheduled for: June 7, 2011, RES Conference room.

Agenda: Items to be put into the2012-2013 school budget for technology

Google Apps and Teacher permissions for student folders

e\_portfolios